



Temple Cloud with Cameley Parish Council

Clerk: Philip Edwards Tel: 07591 257067 Email: info@templecloud.org.uk

www.templecloud.org.uk

Minutes – Parish Council Meeting July 14th 2020, 7.30pm

Held online via Zoom.

Councillors Present: Jon Sebright (Chairman), Sara Box, Helen Neary, Philip Warden and Stephen Marsh

Also in attendance: Dst Cllr David Wood, Philip Edwards (Clerk) and two members of the public

2020-07_1. PUBLIC PARTICIPATION SESSION

Two members of the public gave representation on the request to hire the playing field for a circus tent event.

Dst Cllr Wood gave an update and received questions on:

- Financial impact of Covid 19 to BANES budget.
- Speeding through the village and police involvement
- BANES “Don’t be a Tosser” litter campaign
- Eastcourt Road overgrowth
- Facemasks produced by volunteers in the village
- Village food larder ongoing popularity

2020-07_2. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2020-07_3. DECLARATION OF INTEREST

There were no requests of dispensations or declarations of disclosable pecuniary or personal interests in accordance with the PC Code of Conduct.

2020-07_4. CONFIRMATION OF MINUTES

RESOLVED: That the minutes of the meeting of the Parish Council Meeting which took place on Tuesday 9th June 2020 were approved as an accurate record and signed by the Chairman.

<http://www.templecloud.org.uk/2020-06-minutes/>

2020-07_5. CHAIRMANS REPORT

Update from the Chairman.

1. NOTICE BOARDS – The new notice boards have been erected by Cllr Warden and Philip Edwards. Expression of thank to Cllr Warden for all his hard work to complete this alongside the village operative. See: <http://www.templecloud.org.uk/galleries/new-notice-boards/>
2. CLIMATE EMERGENCY – RESOLVED: The Parish Council supports action to protect the climate, and will monitor the situation, but will not be declaring a climate emergency at this time. It was noted that if

there is a community group willing to coordinate relevant action, that the Parish Council would be willing to revisit this issue.

2020-07_6. CLERKS REPORT

1. Noted: update on bins and notices, including BANES signs.
<http://www.templecloud.org.uk/galleries/litter-notices-july-2020/>.
2. Noted: The Fire alarm fault in the Village Hall has been fixed. Alarm test and emergency lighting test had been arranged and carried out, and we are awaiting a report and quote on any remedial work required.
3. Update on CCTV signs – RESOLVED to purchase a larger A3 size sign for up to £30 for the Village Hall wall.
4. The Clerk referred to Dst Cllr Wood's update on speeding through the village
5. Noted: update on antisocial behaviour reports via facebook community in the village. The Clerk will investigate whether local police can attend a Parish Council meeting to further collaborate with the community.
6. The Clerk gave an update on WCAG compliance updates to the website (see <https://www.gov.uk/service-manual/helping-people-to-use-your-service/making-your-service-accessible-an-introduction> for background)
7. The Clerk reported that Cilca training has resumed online, and Clerks Cilca training and portfolio is progressing.
8. Noted: a letter has been sent to BANES re the TPO request on playing field lane.
9. RESOLVED – To accept the internal auditor's quote received for 2020-21
10. Noted: an update on BANES response to Mendip Local Plan: <http://www.templecloud.org.uk/banes-council-sets-out-response-to-mendip-local-plan/>. The Parish Council will meet to discuss this at a working party just before the September Parish Council meeting.
11. The Clerk notified the Parish Council regarding tree surgery recommended for safety on the green and the intention to employ the services of a tree surgeon.

2020-07_7. PLAYGROUND AND VILLAGE HALL OPENING

RESOLVED: The Parish Council confirmed that the playground is open to the public and that the risk assessment and signs had been noted and approved:

- Risk Assessment: <http://www.templecloud.org.uk/documents/covid-19-playground-risk-assessment/>
- Signs: <http://www.templecloud.org.uk/playground-opening/>

RESOLVED The Parish Council confirmed the opening of the village hall to bookings. This is conditional on adherence to government guidelines by hirers.

The council noted the review of deep cleaning costs, electricity use and fee rates during the hire of the hall by the school.

Government guidelines relevant to hire of the Hall to date were noted:

- Government guidelines on v hall: <https://www.gov.uk/government/publications/covid-19-guidance-for-the-safe-use-of-multi-purpose-community-facilities/covid-19-guidance-for-the-safe-use-of-multi-purpose-community-facilities>
- Latest announcement <https://www.gov.uk/government/news/government-announces-gyms-and-pools-to-reopen-safely>

- Government guidance on cleaning following contamination:

<https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings>

2020-07_8. CIRCUS SCHOOL REQUEST FOR HIRE OF FIELD

RESOLVED: The Parish Council approved the hire of the playing field and Village Hall for a circus tent event subject to regular hire rates. The Parish Council will require the organisers to provide a risk assessment and undertake all the necessary requirements to comply with being a Covid 19 secure organiser.

The following guidelines were noted and discussed:

- For government guidance see: <https://www.gov.uk/guidance/safer-public-places-urban-centres-and-green-spaces-covid-19>
- Group numbers: <https://www.gov.uk/government/publications/staying-alert-and-safe-social-distancing/staying-alert-and-safe-social-distancing-after-4-july>
- Covid 19 secure guidance performing arts: <https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/performing-arts>
- Law: <https://www.legislation.gov.uk/uksi/2020/684/contents/made>

2020-07_9. FINANCE

See appendix for breakdown: <http://www.templecloud.org.uk/2020-07-pcm-agenda/2/>

1. Noted: regular payments for the month totalling: £1,594.92
2. Noted: credit card payments for the month totalling: £228.94
3. Noted: other payments for the month totalling: £104.00
4. RESOLVED: payments were approved for the month totalling: £3,510.12. Cllr Warden and Cllr Neary will authorise online.
5. Noted: income for the month totalling: £11,368.71
6. RESOLVED the bank reconciliation was approved: see appendix: <http://www.templecloud.org.uk/2020-07-pcm-agenda/3/>

2020-07_10. VILLAGE HALL AREA DEVELOPMENT

The updated report 'Grand Plan' on projects and planning was noted for and around the village hall. The Parish Council will meet for another walk around on Monday 20th July, 7:00pm to further plan and discuss.

Pavilion demolition update: Metal scrapage has been investigated and no further action to be taken. School has been given first refusal on sports equipment. Key items have been removed and placed in V Hall. The contractor is undertaking a professional survey to check for any asbestos.

2020-07_11. DATE OF NEXT MEETING

RESOLVED: Date of next scheduled meeting of the Parish Council: Tuesday 8th September 2020

There being no further business, the Chairman closed the meeting at 9.47pm



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APPENDIX 1: Monthly Cash Book Entries

1. Regular payments for the month, pre-approved:

				Net	VAT	Gross	Running Totals
08/06/2020	PY2007-26		'Staff salaries, expenses and pension	1400.20		1400.20	
01/06/2020	PY2007-27	Curo	Garage Hire	44.23	8.85	53.08	
01/06/2020	PY2007-28	Water2Business	Utilities – Sports Pavilion and Village Hall combined	22.50		22.50	
01/06/2020	PY2007-29	EDF Energy	Utilities – Sports Pavilion	5.83	1.17	7.00	
01/06/2020	PY2007-30	EDF Energy	Utilities – Village Hall	88.33	17.67	106.00	
28/06/2020	PY2007-31	Vodafone	Mobile phone monthly sim	5.12	1.02	6.14	1594.92

2. Credit Card Payments, Chairman/Clerk approved to report:

29/05/2020	PY2007-50	safetysmask	hand sanitizer dispenser and face masks			69.97	
29/05/2020	PY2007-51	amazon	hand wipes	19.57	3.92	23.49	
29/05/2020	PY2007-49	amazon	hand gel	8.32	1.67	9.99	
29/05/2020	PY2007-52	amazon	paper	16.66	3.33	19.99	
29/05/2020	PY2007-53	amazon	alcohol gel 5L	41.66	8.33	49.99	
29/05/2020	PY2007-54	amazon	disposable nitrile gloves	11.89	-	11.89	
29/05/2020	PY2007-55	amazon	batteries for hand sanitizer dispenser	5.85	1.17	7.02	
13/06/2020	PY2007-56	amazon	litter picker	11.97	-	11.97	
19/06/2020	PY2007-57	central garage	fuel for mower	6.65	1.21	7.24	

21/06/2020	PY2007-58	zoom	Zoom meeting upgrade	11.99	2.40	14.39	
26/06/2020	PY2007-59	lloyds	Monthly credit card fee	-	-	3.00	228.94

3. Other payments for the Chairman/Clerk approved to report:

09/06/2020	PY2007-20	Internal Auditor	internal audit	225.00	-	225.00	
17/06/2020	PY2003-23	TCIB	hall hire refund (covid cancellation)	33.00	-	33.00	
01/06/2020	PY2007-24	EDF Energy	REFUND	- 143.33	- 28.67	-172.00	
30/06/2020	PY2003-25	Unity bank	service charge	-	-	18.00	104.00

4. Payments to approve by council:

15/07/2020	PY2007-01	Vil Op KP	Mower Fuel	69.94	13.99	83.93	
15/07/2020	PY2007-02	Clerk	Mileage expenses			39.60	
15/07/2020	PY2007-03	Apex Alarms	Fire Alarm inspection two annual visits	170.00	34.00	204.00	
15/07/2020	PY2007-04	Apex Alarms	Emergency lights inspection	70.00	14.00	84.00	
15/07/2020	PY2007-05	Greenbarns	Notice Boards	2095.62	419.13	2514.75	
15//7/2020	PY2007-06	Deadline Accounting	payroll services	70.50	14.10	84.60	
15/07/2020	PY2007-07	HMRC (P30 month 2 ending 5 july)				229.24	
15/07/2020	PY2007-08	Cleaner	June Cleaning x4			180.00	
15/07/2020	PY2007-09	Cornish Garden Svcs	Playpark grass cutting	75.00	15.00	90.00	3510.12

5. Income for the month to report:

RC2006-01	02/06/2020	Grant for V Hall BANES	10,000.00	
RC2006-02	05/06/2020	Grant for footpaths	768.71	
RC2006-03	15/06/2020	V Hall Hire School	600.00	11,368.71



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6. Bank Reconciliation:

Reconciliation of balances 28 June 2020		
Balance per bank statements		
Current Account Unity	112,978.69	
		112,978.69
Petty Cash Float		0.00
Less unrepresented credit card		-228.94
Less unrepresented payments		0.00
Total	112,749.75	
Unbanked cash	0.00	
		0.00
Net balances		112,749.75
The net balances reconcile to the Cash Book (receipts and payments account) as follows:		
Opening Balance at 1 April 2020		98,815.40
Add: Receipts in the year		24,977.71
Less: Payments in the year		-11,043.36
Closing Balance per Cash Book		112,749.75