



Temple Cloud with Cameley Parish Council

Clerk: Philip Edwards Tel: 07591 257067 Email: info@templecloud.org.uk

www.templecloud.org.uk

MINUTES: of the meeting of the Parish Council 7.30pm on Tuesday 9th June 2020

Held Remotely via Zoom

COUNCILLORS PRESENT:

Councillors Jonathan Sebright (Chairman), Sara Box (Vice Chairman), Helen Neary (Vice Chairman) and Philip Warden.

ALSO IN ATTENDANCE:

District Councillor David Wood, Philip Edwards (Clerk) and two other members of the public.

2020-06_1. PUBLIC PARTICIPATION SESSION

Dst Cllr Wood gave an update on BANES council budget deficit; traffic speeding in the village and contact with the police; Brandown Close to Meadway footpath and the pollution consultation.

An update was received regarding the increased use of the Village Larder since the Parish Council delivery of leaflets.

A member of the public raised questions concerning declaring a climate emergency, ideas to install a skate park or bump track and dog fouling.

The ideas were received and discussed, further research will be taken and reviewed.

2020-06_2. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2020-06_3. DECLARATION OF INTEREST

There were no requests of dispensations or declarations of disclosable pecuniary or personal interests.

2020-06_4. CONFIRMATION OF MINUTES

RESOLVED – The minutes of the meeting of the Parish Council Meeting which took place on Tuesday 12th May 2020 were approved as an accurate record and signed by the Chairman.

2020-06_5. CHAIRMANS REPORT

Chairman J Sebright reported on ongoing administrative tasks with the Clerk.

2020-06_6. NEW MEMBER

An application was received and reviewed by the Parish Council for Stephen Marsh to become a member of the Parish Council.

RESOLVED – Stephen Marsh was co-opted as a member of the Parish Council.

The declaration of interest and acceptance of office forms were completed and signed electronically and shared online with the Parish Council during the meeting.

2020-06_7. CLERKS REPORT

A. Noted – there remain four remaining vacancies on the Parish Council, which may be filled by co-option. Expressions of interest and applications are invited.

B. The clerk reported on correspondence regarding a possible dead tree on village green. The clerk had obtained

quotes to reduce or remove the tree. The clerk will obtain further advice following the new growth of the tree.
 C. The clerk reported on email correspondence and community feedback on facebook regarding ideas for the Parish Council (skate park, wildlife garden and pond)
 D. Correspondence regarding a TPO application and erection of new fences on playing field lane were discussed.

RESOLVED: The clerk will write on behalf of the Parish Council to BANES planning to support the TPO application and request a progress update.

2020-06_8. VILLAGE HALL OPENING

The council discussed the longer term contingency plans for opening the Village Hall if deemed safe by government.

RESOLVED: The draft guidelines for users of the Village Hall were reviewed and approved.

The council noted the updated risk assessment for use of the Village Hall by the school completed in collaboration with the school.

The council note that a Bat was found in the Village Hall by the school and removal was arranged by the school. The situation will be monitored to see if further action is required.

2020-06_9. VILLAGE HALL DEVELOPMENT

Cllr Box gave an update on the Village Hall working party in relation to cost estimates to extend the Village Hall. The previous plans for extension and development from 2006 were reviewed.

RESOLVED – A working party will be held online on Tuesday 16th June 2020.

2020-06_10. SCHOOL PARKING

RESOLVED: To offer five parking spaces to the school in the Village Hall car park.

2020-06_11. NOTICE BOARDS

An update was received from Cllr Warden on the purchase order for Notice Boards.

2020-06_12. FINANCE

A. RESOLVED – To remove three signatories from Unity Bank account: A Worthington, T Hooper, A Morgan
 B. RESOLVED – To add signatories onto Unity Bank account: S Marsh

Refer to appendix 'June 2020: Payments': <http://www.templecloud.org.uk/2020-06-minutes/2/>

C. Noted: regular payments for the month totalling £1615.72

D. Noted: credit card payments for the month totalling £32.19

E. Noted: other payments for the month totalling £89

F. RESOLVED: payments approved totalling £2065.72 Cllrs Sebright and Warden will authorise the payments online.

G. Noted: income for the month: 26/5/2020 Village Hall Income £39

H. Noted: that remaining petty cash of £93.07 has been banked in line with our revised Financial Regulations.

I. RESOLVED: The bank reconciliation was reviewed and approved.

2020-06_13. ANNUAL RETURN AND INTERNAL AUDIT

The report from the internal auditor was received and reviewed by the Parish Council. There were no updates required to the figures approved by the Parish Council. The previous recommendations of the internal auditor had been actioned and there were no further recommendations required.

2020-06_14. BANES LOCAL PLAN

The correspondence regarding the BANES local plan was discussed.

RESOLVED: Cllr Warden and the Clerk will further investigate the BANES local plan.

2020-06_15. PLANNING APPLICATIONS

Noted: a discharge of condition for permitted application (Cond 3: Pre commencement Tree Protection Plan)
 Application Reference: 20/01658/COND – The Willows, Eastcourt Road.

2020-06_16. DATE OF NEXT MEETING

RESOLVED: The date of the next scheduled meeting of the Parish Council: Tuesday 14th July 2020

2020-06_17. EXCLUSION OF PRESS AND PUBLIC

RECOMMENDED: That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted. (Commercial quotations)

2020-06_18. PAVILLION QUOTATIONS

RESOLVED: To award the contract to remove the Pavilion to ARB environmental services subject to confirmation of some assumptions of what is covered by the quotation. The clerk will instruct the work to proceed subject to confirmation of these assumptions.

There being no further business, the Chairman closed the meeting at 9.55pm.





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Appendix 'June 2020: Payments':

Regular Payments to note

				Net	VAT	Gross	Section Total
06/05/2020	PY2006-26		'Staff salaries, expenses and pension	1421.00		1421.00	
06/05/2020	PY2006-28	Curo	Garage Hire	44.23	8.85	53.08	
06/05/2020	PY2006-29	Water2Business	Utilities – Sports Pavilion and Village Hall combined	22.50		22.50	
06/05/2020	PY2006-30	EDF Energy	Utilities – Sports Pavilion	5.83	1.17	7.00	
06/05/2020	PY2006-31	EDF Energy	Utilities – Village Hall	88.33	17.67	106.00	
28/05/2019	PY2006-32	Vodafone	Mobile phone monthly sim	5.12	1.02	6.14	1615.72

Credit card payments unrepresented – to Note June meeting

16/05/2020	PY2006-52	amazon	padlocks for garage	14.80		14.80	
21/05/2020	PY2006-50	zoom	Zoom meeting upgrade	11.99	2.40	14.39	
21/05/2020	PY2006-51	lloyds	Monthly credit card fee	-	-	3.00	32.19

Other Payments to note June Meeting

11/05/2020	PY2006-04	DJ Phillips	2x 5L Eco Fuel	33.34	6.66	40.00	
14/05/2020	PY2003-22	(covid19 cancelled)	Cancellation refund			49.00	89.00

Payments to approve – June meeting

15/06/2020	PY2006-34	Cornish Garden Svcs	Playpark grass cutting	150.00	30.00	180.00	
15/06/2020	PY2006-33	HMRC (P30 month 2 ending 5 june)				435.72	
15/06/2020	PY2006-35	TCIB	TCIB Grant			1000.00	
15/06/2020	PY2006-36	Clutton with Cameley PCC	Cameley Grass Cutting Grant			450.00	2065.72