

TEMPLE CLOUD WITH CAMELEY PARISH COUNCIL

Minutes of the ordinary meeting of the Parish Council held at
7.30pm on Wednesday 12th September 2018, Temple Cloud Village Hall
www.templecloud.org.uk | Facebook: Cameley Parish Council

COUNCILLORS PRESENT: Cllrs John Cockerham, Tom Hemmings, Tony Hooper (Chairman), Ray Jenkins, Maria Musins (Vice Chairman), Jo Swift, Tracey Turner and Alyson Worthington.
ALSO IN ATTENDANCE: District Councillor: Tim Warren, Jenny Howell (Clerk) and three residents.

078/18/19 APOLOGIES FOR ABSENCE AND WELCOME

Apologies were received from Cllr Jon Sebright (work commitment) and accepted.

079-18/19 DECLARATIONS OF INTEREST

There were none.

080-18/19 CHAIRMAN'S REPORT

CERTIFICATE OF RECOGNITION

The Chairman presented resident Sandra Blair, the founding member and former president of Temple Cloud in Bloom with a certificate of recognition for her nomination by the Parish Council for consideration in the Chelwood Bridge Rotary Club Community Award 2018. This marks her outstanding contribution within the community.

Sandra gave a special thank you to the members of Temple Cloud In Bloom adding that Temple Cloud is fast becoming a garden village with flowers and plants flourishing everywhere, in every part of the village.

Sandra was nominated for the award for setting up Temple Cloud in Bloom and leading the group until her retirement. Sandra created the group to help bring the community together and always credits the success of the groups down to the commitment of its members (many of whom have been there since the beginning). Though Sandra has now handed over management of the group to Beccy Angel, Sandra remains very much involved in the group's activities and is an important part in the legacy she created for others to join and enjoy.

VICE CHAIRMAN UPDATE

The Vice Chairman, Cllr Maria Musins advised that this would likely be her final meeting as a member of the Parish Council. The Chairman thanked Cllr Musins for her significant contribution to the Parish Council including the Playground Expansion Project for which Cllr Musins played a pivotal role. The Chairman also thanked Cllr Musins for readily stepping in to Chair the meetings where required and for always giving sound advice. Members thanked Cllr Musins for her hard work and dedication.

DISTRICT COUNCILLOR UPDATE

Ward Councillor and Leader of the Council, Tim Warren provided an update on BANES Council matters including the Joint Spatial Plan (JSP), Clean Air Zones, budget challenges and a proposed litter enforcement scheme.

081-18/19 PUBLIC PARTICIPATION

Questions were invited.

082-18/19 CONFIRMATION OF MINUTES
RESOLVED

That the minutes of the meeting of the Parish Council Meeting held on 18th July 2018 are approved as a correct record and signed by the Chairman.

083-18/19 CLERKS REPORT

There were no questions arising from the Clerk's Report.

084-18/19 VILLAGE WELCOME SIGN COMPETITION

Members considered entries for the Village Welcome Sign Competition (competition closed 31st August 2018). The Parish Council received 7 submissions in total and received a fascinating range of designs. The Parish Council gave thanks to all those who had entered the competition and the Chairman added that it was clear a lot of time and effort had gone into each and every design.

RESOLVED – That:

- i. The Parish Council adopt submission 2 (below) and speak to the entrant regarding use of the design for Parish Council purposes and work required to enlarge the design. (This has now been agreed by winning artist, Hilary Sawtell).
- ii. The Clerk arrange a press release about the competition to showcase all submissions.



085-18/19 PLANNING APPLICATIONS

- i. There are no new planning applications to consider at this meeting.
- ii. The following BANES Council planning decisions were noted:
 - a. 18/02772/FUL, Site Location: Parcel 3300, Temple Inn Lane. Description of Proposal: Extension of the driveway for Plots 26 and 27 to ease access to their assigned parking spaces. (Consent)
 - b. 18/02376/FUL, Site Location: Temple Bridge Farm, Description of Proposal: Erection of a baled silage store. (Consent)
 - c. 18/03138/TPO, Application Type: Tree Works subject to TPO, Description of Proposal: T1 - Ash Stem - Re-pollard tree back to main stem. (Consent)

086-18/19 SPORTS PAVILION

The Parish Council have previously been informed that Temple Cloud Football Club were not re-forming for the football season. A Working Party was set up at the July Parish Council Meeting whose purpose was to assess the condition of the sports pavilion, maintenance requirements for future letting and report back on options for the council to consider. The Working Party met on 01/08/2018.

Members considered a report from the Sports Pavilion Working Party. Recommendations made by the Working Party were discussed. A Cllr summarised the working party findings that:

- In its current state it did not make sense for the council to continue to pay out maintenance on an under-used building.
- Possible alternatives for the provision of changing rooms had been discussed, but in the absence of demand and a sustainable income stream felt that a large capital project would be difficult to recommend.
- The Working Party would be delighted if there was a good use for the pavilion which transformed it into an asset for the community and eliminated the continuing demand on Parish Council funds.

RESOLVED

To adopt the working party recommendations as follows, that:

- i. The Parish Council consult with the community to see if there are local groups or businesses that would take on the maintenance of the building and use it to benefit the community. *Ideally, proposals would cover a likely period of 5 years and beyond.*
- ii. The Parish Council may offer a grant to local groups to help start new projects that benefit the community and invite proposals for the use of the pavilion (submitted alongside a grant application). *In the absence of a suitable future use of the building, the council may decide to de-commission the pavilion.*
- iii. The Clerk seeks to obtain costs for a replacement roof to support the decision making of the Parish Council.

087-18/19 FINANCE

Chairman declared an interest in item 9.iii. WI grant application. The cashbook had previously been circulated by email on 12/07/2018. That the payments for the month of August £2,299.24 were noted (payments made online 09/08/2018) plus one payment of £88.00 made 30/08/2018 (emergency call out at the Village Hall). Prior approval had been made at the July Parish Council Meeting in the absence of a scheduled meeting in August. The bank

statements for the month of August had previously been reconciled and circulated. A grant application from Temple Cloud WI was reviewed.

RESOLVED

- i. That the payments for the month of September were authorised. Total payments for September – £2,320.30.
- ii. The bank reconciliation was approved and signed by a Cllr.
- iii. That the council approve the grant application for £217 from Temple Cloud WI to pay for framing to protect the WI centennial tapestry subject to receipt of a set of accounts.
- iv. That the arrangement of the annual Play Area Inspection was approved for £130 through the Play Inspection Company.

The Clerk will arrange a meeting with the Finance Advisory Group to commence work on the 2019/20 budget and undertake the recommended quarterly checks.

088-18/19 2018 ANNUAL RETURN AND AUDIT REGIME

Members noted the conclusion of the 2017/18 external audit and publication of the notice of conclusion of audit.

RESOLVED

That the Parish Council accepts the fee of £425 from the internal auditor, Bridget Bowden for the 2019/20 internal audit. (Audit fee £425 includes two visits and reports).

089-18/19 VILLAGE HALL

The Clerk provided an update on the car park resurfacing tender process. The contract is being advertised on Contracts Finder and closes on 21st September 2018. Tenders received will be considered at the October Parish Council Meeting.

The request to display a wooden cross and small plaque made by the children at Cameley Primary School was deferred pending a photograph of the cross.

Feedback from Village Hall users was discussed briefly. The Clerk will obtain an inventory and put together a proposal of new or additional basic equipment required together with costs.

090-18/19 COMPLAINTS - DOG FOULING AND HORSE RIDING

The Chairman raised recent complaints of dog fouling, horse riding and motorised vehicles on Cameley Playing Field. A Councillor queried enforcement. The Clerk was asked to research bye laws and options available.

091-18/19 DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council will be held at **7.30pm on Wednesday 10th October 2018** at Temple Cloud Village Hall.

092-18/19 EXCLUSION OF PRESS AND PUBLIC

RESOLVED

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider confidential and HR matters.

093-18/19 CHARACTER AND SITE ASSESSMENT – HELAA and Draft Local Plan

BANES Council have invited parish & town councils to assess the character of villages and potential development sites in order to help inform preparation of the Draft Local Plan.

The Chairman provided an update to members of the council. Copies of the proposed character assessment and site assessments were circulated.

RESOLVED

- i. To accept the proposed character assessment and submit to BANES Council.
- ii. To accept the proposed site assessment report and submit to BANES Council.

094-18/19 PARISH SWEEPER SCHEME CONSULTATION

Members discussed and considered results from the Parish Sweeper / Village Operative Survey. Feedback was discussed. There was broad support to raise the precept to retain a service. Some challenges with the current service were discussed. The Clerk will obtain further information and advice from the Society of Local Council Clerks and Avon Local Councils' Association. The Clerk will raise feedback during the scheduled annual appraisals.

095-18/19 HR MATTER

A HR matter was considered. The request was approved.

Minutes are available on the Parish Council Website: www.templecloud.org.uk