

TEMPLE CLOUD WITH CAMELEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at
7.00pm on Wednesday 18th July 2018, Temple Cloud Village Hall
www.templecloud.org.uk | Facebook: Cameley Parish Council

COUNCILLORS PRESENT: Cllrs John Cockerham, Tom Hemmings, Tony Hooper (Chairman), Ray Jenkins, Maria Musins (Vice Chairman), Jon Sebright, Jo Swift and Alyson Worthington.
ALSO IN ATTENDANCE: Jenny Howell (Clerk) and three residents.

063/18/19 APOLOGIES FOR ABSENCE AND WELCOME
Apologies were received from Cllr Tracey Turner and accepted.

064-18/19 DECLARATIONS OF INTEREST
Cllr Hooper declared an interest in item 9. Finance (due to an expense claim for consideration by the council) adding that he would not vote on the matter.

065-18/19 PUBLIC PARTICIPATION
Two residents attended to speak to the council about vehicles parking on the pavement outside the Texaco garage on the Main Road. A resident suggested that they would like to see a clear boundary and possibly one way entry into the petrol station adding that parking on the pavement in front of the petrol pumps was affecting visibility for pedestrians using the traffic light controlled crossing and passing by safely on the pavement. Members discussed the issues at the location.

The Clerk has raised the matter with Officers within the Traffic Management and Safety Team at BANES Council and asked for further advice. The Clerk is currently awaiting a response.

A resident spoke of a series of articles that they had written on local history which will be available for publication on the Parish Council website. The resident will liaise directly with the Clerk. The resident also advised that Timsbury Parish Council are preparing a second book following the success of the first detailing walks in the parish and surrounding area. One of the proposed routes will feature a walk in this parish. Photographs have kindly been supplied by the resident for use in the book.

066-18/19 CONFIRMATION OF MINUTES
RESOLVED
That the minutes of the meeting of the Parish Council Meeting held on 13th June 2018 are approved as a correct record and signed by the Chairman.

067-18/19 CLERKS REPORT
Members noted:
i. PARISH SWEEPER SCHEME CONSULTATION
the launch of a consultation with residents – The survey will run until 31st August 2018.

The Parish Council have launched a consultation with residents following the announcement that funding for the Parish Sweeper Scheme is to be withdrawn by BANES Council. This funding goes towards employing two Village Operatives to keep the parish looking its best. Residents are invited to have their say by completing the survey by 31st August 2018: <https://www.surveymonkey.com/r/JNXTCP3>

You can find out more on the Parish Council website: <http://www.templecloud.org.uk/village-operative-consultation/>

ii. VILLAGE WELCOME SIGN COMPETITION
The launch of the Village Welcome Sign Competition. The closing date 31st August 2018.

The Parish Council have launched a competition inviting submissions of a seasonal circular image/logo/design to be added to the new parish welcome signs. The competition is open to all ages. The design is to be simple, with a

maximum of 4 colours and submitted on a piece of A3 paper. Any or all seasons can be submitted for consideration. The closing date 31st August 2018. Further details can be found on the Parish Council website or from the Clerk. <http://www.templecloud.org.uk/village-welcome-sign-competition/>

The Clerk reported additional matters for information. There were no questions arising from the Clerk's Report.

068-18/19 PARISH COUNCIL MEETING TIME
RESOLVED

That the Parish Council return to a start time of 7.30pm for future meetings of the Parish Council.

069-18/19 WORKING PARTY MEMBERSHIP

Members discussed working party structures and considered the proposal put forward by the Clerk.

RESOLVED

To adopt the model proposed by the Clerk. This will include that:

- The Planning Working Party be disbanded and Cllr Hooper be appointed Planning Lead.
- The Technical Issues Working Party be disbanded and Cllr Hemmings be appointed Technical Lead.
- The Parish Council retain both Finance and HR 'Advisory Groups.'
- The Parish Council create a time limited Sports Pavilion Working Party to review the condition of the facility and maintenance requirements for letting.

No changes to the Terms of Reference for the Finance and HR Advisory Groups were proposed. Appointments were agreed as follows:

<u>Structure</u>	<u>Timescale</u>	<u>Appointed for 2018/19</u>	<u>Details</u>
Finance Advisory Group	Ongoing	Cllrs Sebright, Hemmings and Jenkins	Required for budget setting / precept requirement and audit purposes.
HR Advisory Group	Ongoing	Cllrs Musins, Swift and Worthington.	Required for annual appraisal and staffing matters.
Sports Pavilion Working Party	New	Cllrs Jenkins, Musins and Sebright,	To review the condition of the facility and maintenance requirements for letting.
Planning Lead	To end April 2019	Cllr Hooper	Lead to research planning applications / matters and report back to the council.
Technical Lead	To end April 2019	Cllr Hemmings	Lead to assist with IT / CCTV matters as required and provide advice to the council.

070-18/19 PLANNING APPLICATIONS

A Cllr provided a summary of the two Planning Applications.

RESOLVED

- i. That the Council make no comment in relation to Planning Application 18/02772/FUL - Site Location: Parcel 3300 Temple Inn Lane, Temple Cloud. Description of Proposal: Extension of the driveway for Plots 26 and 27 to ease access to their assigned parking spaces.
- ii. That the Parish Council actively support Planning Application 18/02985/FUL - Site Location: The Willows, Eastcourt Road, Temple Cloud. Description of Proposal: Renovation and extension of existing dilapidated cottage for use as a separate dwelling. Members agreed that this would bring back into use a further property with a low loss of amenity.

Members were advised that dates for comments, objections and representations to Traffic Regulation Order 18-007 have now passed.

Members noted the following BANES Council Planning Decisions:

- 18/01276/FUL Site Location: 1 The Square, Temple Cloud. Description of Proposal: Erection of 2no semi-detached dwellings - REFUSE.
- 18/01474/OUT Site Location: Cinderlands, Cameley Road. Description of Proposal: Outline application with all matters reserved for the erection of bungalow on land to the rear of existing dwelling – REFUSE.
- 18/01903/TPO Site Location: Ash Keys, Molly Close, Temple Cloud. Description of Proposal: T1 and T2 - Multi stemmed Ash trees - Cut to ground level and replace (Species TBC). T3 - Field Maple. Cut to ground level and replant further away from the property, (species TBC) - CONSENT.

071-18/19 FINANCE

The Council noted the charge for online banking (40p taken 29/06/2018) and a Cllr checked and signed the bank reconciliation.

RESOLVED

- i. That the payments for the month were approved (cashbook emailed on 12/07/2018). Total payments for the month of July 2018 - £2,150.21

- ii. To approve payment of invoices in the absence of a scheduled Parish Council Meeting for the month of August, to include staff wages and grass cutting (as per the contract).

072-18/19 VILLAGE HALL

An update was provided around the installation of CCTV at Temple Cloud Village Hall and external lighting considered. Members noted that David Wilson Homes have requested the use of the carpark for an additional two months (to end August 2018) and have been invoiced accordingly.

RESOLVED

- i. To accept the Village Hall Risk Assessment.
ii. To adopt the CCTV policy (and supporting procedural documentation). A retention period of up to 14 days is to be specified in the policy.

073-18/19 TEMPLE CLOUD FOOTBALL CLUB

The Council noted with regret that Temple Cloud Football Club will not reform for the coming season. A Working Party has been set up to assess the condition of the building, maintenance requirements for future letting and report back on options for the council to consider at a future meeting.

074-18/19 AIR QUALITY MANAGEMENT AREA CONSULTATION REPORT

A report published by BANES Council on the Air Quality Management Area for Temple Cloud has been published and previously circulated. Further information is available on the Parish Council website.

A presentation will be made by BANES Officers at the September Parish Council Meeting which will start at 7.30pm on Wednesday 12th September 2018 at Temple Cloud Village Hall. Residents are encouraged to attend.

075-18/19 DATE OF NEXT MEETING

There is no scheduled meeting during August 2018.

The next scheduled meeting of the Parish Council will be held at **7.30pm on Wednesday 12th September 2018** at Temple Cloud Village Hall.

076-18/19 EXCLUSION OF PRESS AND PUBLIC.

RESOLVED

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider confidential matters.

077/18/19 SITE ASSESSMENT – HELAA

BANES Council have invited parish & town councils to assess the character of villages and potential development sites in order to help inform preparation of the Draft New Local Plan. It is recommended that parishes undertake village character assessment work first prior to assessing HELAA sites although there is the opportunity for parishes to also identify other sites and assess them. Parish/Town Council submissions are requested by end of October 2018.

An update was provided by the Chairman following a meeting with BANES Planning Officers to find out more about the strategy and options being considered by BANES Council Officers for the New Local Plan.

RESOLVED

- i. That two Cllrs were appointed to review of the previous character assessment submission and work together to prepare a proposed character assessment submission for consideration at the September Parish Council Meeting. The Clerk will locate the original submission to BANES Council.
ii. That two Cllrs were appointed to undertake site suitability assessment work and report back to the council with findings and a proposed response at the September Parish Council Meeting.

The deadline for both character assessment and site assessment work is 31st October 2018 but BANES Planners have asked for this work to be submitted by early September if it is to be included in their own report to cabinet outlining options to be tested.

Minutes are available on the Parish Council Website: www.templecloud.org.uk