**MINUTES OF THE MEETING OF CAMELEY PARISH COUNCIL HELD AT 7.30pm 14th JANUARY 2015 IN TEMPLE CLOUD VILLAGE HALL**

***Templecloud.org.uk***

**PUBLIC PARTICIPATION:** There were four members of the public present. A member of the public thanked the Parish Council and in particular Cllr Hutchinson for the Christmas Tree. The Parish Council echoed these sentiments and thanked John Hampson for his help with the electricity. The Clerk was asked to write to both gentlemen with the thanks of the Parish Council. The business meeting opened at 7.40pm.

**PRESENT:** Cllrs Mrs Atkinson (Chair), Mr Cockerham, Mr Hemmings, Mr Hooper, Mr Welsford, and the Clerk, Mr Scutt.

**1. APOLOGIES FOR ABSENCE:** Mrs Parfitt, Mr Dando, Mrs Harvey and Mr Hutchinson and District Councillor Tim Warren

**2. DECLARATIONS OF INTEREST:**  In response to a question from the chair the councillors present confirmed no Disclosable Pecuniary Interest in any item on the agenda.

**3. MINUTES OF PREVIOUS MEETING** were approved.

**4. MATTERS OUTSTANDING**

The Clerk told the meeting that the job specification for work to the changing rooms was in hand so that the job could go to tender.

**5. CORRESPONDENCE**

The Clerk had circulated correspondence from a resident of the village about inconsiderate parking on Temple Inn Lane at its junction with Mead Way. The Parish Council, shares the concern of the resident about the dangers of car parking at the junction. There was a wide ranging discussion but as the Police will get involved only if there is an obstruction and B&NES are now responsible for all parking issues the Parish Council can only bring the matter to the attention of B&NES Highway Officers and ask them to suggest a solution. The PC urged all residents and visitors to park considerately especially during school hours and to be particularly vigilant when using the junction.

**6. VILLAGE HALL and PLAYING FIELD**

In the absence of the Chair of the Village Hall committee it was agreed to seek a written report on any developments and financial issues the Parish Council needed to be aware of. It was reported that there were mice in the storage cupboards at the back of the hall and that steps were being taken to address the problem.

**7. FINANCE:** It was proposed and agreed to pay the following:-

#### Payments £ Vat

(1) Clerks wages 269.53

(2) Sweeper wages 428.49

(3) Garage rent 37.97 7.59

(4) PAYE admin 30.00 6.00

(5) Cllr Expenses 7.00

(6) Floodlights 850.00 170.00

(7) Hedge Trimming 255.00 85.00

B) Payments received

(1) Parish Sweeper 292.17

**8. BUS SHELTER ON THE GREEN**

It was unanimously agreed to accept a quote from JD Contractors to replace the wooden seating in the bus shelter and repair the roof.

**9. PLANNING**

**Outcomes:-**

14/05295/ADCOU Lower farm, Cameley (R Sayer) **Refused**

14/02155/FUL The Quarry Eastcourt Road, TC (M Wilson) **Permit**

14/01413/FUL Temple Bridge Farm (Mr Pollett) **Permit**

Appeal FO114/A/14/2225691 Cam Bridge Barn (R Jordan) **Dismissed**

**Planning Appeal Procedures**

The Chair told the meeting that a Parish Council can apply to be a party to a planning appeal and be on an equal footing with B&NES and the appellant. However this would mean equal responsibilities as well as rights, for example, providing proofs of evidence, appearing in public etc. If a Parish Council were to follow this route then it was felt, by B&NES and the Inspectorate, that they should be represented by legal counsel. She also commented that anyone could turn up on the first day of an appeal and state that they wish to make a statement however the inspectors would expect new evidence not a repetition of existing submissions. Other Parish Councillors present agreed that this accorded with their research and information from B&NES planners. Parish Councillors confirmed to the Chair they wished a discussion about 13/03562/OUT, rather than a generic discussion. The Clerk then reported to the Parish Council that having checked with Dan Stone at B&NES he could confirm all submissions to date are with the Inspectorate already and several repetitions of similar statements would not help. B&NES did not wish Cameley Parish Council to give evidence at the enquiry. He had also spoken to Robert Wordsworth at the Planning Inspectorate who confirmed that only if the Parish Council had new evidence, not mentioned by anyone else, would it be appropriate to ask to be represented. It was usual that legal representation was obtained if this was the case. The clerk reported that :- he had contacted BANES and confirmed that Cameley PC's response was included in the papers provided to the Inspector and that there is no requirement for Cameley PC to submit (by 6 January 2014) any further paperwork. B&NES confirmed that the Local Planning Authority does NOT need Cameley PC to appear at the Public Inquiry and that there is no value in Cameley PC seeking Rule 6 status. He also confirmed that he had spoken with PINS (Robert Wordsworth) to say that Cameley PC's response dated 3 October 2013 stands, with no more to add. However Cameley Parish Council reserved the right to appear at the Inquiry to make a statement.

After a discussion several councillors present expressed the view that the Parish Council should be seen to make a statement. Individuals could also make statements, but it was felt that the Parish council should not only state its opposition but should also be seen to do so. It was agreed that at the next meeting the Parish Council would discuss this and if in agreement would agree on a statement. This statement could incorporate new information that several Councillors stated they had found. The Chair remarked that if any Parish Councillor discussed issues and/or had voted and it could be shown that any individual should not have participated in any such discussion or vote there was a possibility that any decision or stated view of the Parish Council could be challenged and ignored.

**Placemaking Plan –** those that attended the Roadshow on Monday 12th felt that there was nothing new to discuss. The two sites suggested as suitable by B&NES for 25 houses each were a) the site on Temple Inn lane between the former Police Houses and Meadway and b) the field behind the Temple Inn subject to a new access directly onto the A37. The meeting was told that residents appear to be under the impression that these sites had been chosen by Cameley Parish Council. The Chair confirmed that this was not the case – both sites had been identified by the B&NES Placemaking team as the only viable sites for housing development in Temple Cloud for the numbers envisaged. It was reported that Clutton Parish Council had written to complain about the site behind the Temple Inn as the potential development would be directly adjacent to the Clutton Parish Boundary and does not respect the separation of the settlements.   The development would also be clearly visible from Clutton as were the existing houses in Temple Inn lane. It was agreed that this was a matter for B&NES to consider. Several Councillors were of the opinion that whilst the Parish Council had to provide 50 dwellings, the requirement was over a 15 year period so that the impact could be phased in over this period. It was however pointed out that under government guidelines, 25 had to be built within five years. Finally the Chair reminded the meeting that the Placemaking Plan made no reference to “community assets in Temple Cloud and therefore there was no protection for them. There are several buildings of architectural and historical interest in addition to the already listed buildings. For example the group of buildings around the Green and St Barnabas Church. It was the Placemaking Plan that could highlight buildings worthy of some protection. Could councillors please consider the issue for the next meeting.

**10. TO DISCUSS BUDGET AND SET PRECEPT FOR 2015/2016**

The Chair took the meeting through the figures and through the estimated budget for the coming financial year. After a discussion of these and taking Into account the new houses built during the current financial year it was agreed to set a precept for 2015/16 of £20,000. This should not increase an individual’s contribution to the precept. This was unanimously agreed.

**11. TO CONSIDER AN AMENDMENT TO STANDING ORDERS**

Cllr Hooper was concerned about inertia between full meetings of the Parish Council especially when something needed to be discussed/action taken before the next scheduled meeting. Councillors considered whether an “Executive Committee” could help. However such a committee would have to have a minimum of three members, meet in public with three full days’ notice and have full minutes taken and published. It was felt if an issue arose that required Council input there would be no more problem to call a full Parish Council meeting than a committee meeting. Alternatively the Clerk, as the “proper officer” of the Parish Council could be authorised to take decisions after consulting with Parish Councillors. Councillor Hooper had researched what Keynsham Town Council had in their standing orders and all Councillors present agreed to review the suggestion for the next meeting.

**12. INFORMATION EXCHANGE**

In view of the planning appeal scheduled for the middle of March Julie O’Rourke of B&NES PlaceMaking team had agreed that Cameley Parish Council’s input to the Housing Development Boundary review could be delayed beyond the February 25th deadline. The Green Space review also needed to be completed. The Chair suggested the recreation field and The green as the only suitable sites for designation. The agents for the owners of the old market garden site had asked for another meeting with the chair and vice chair to discuss the future of the site. Parish Councillors present felt such a discussion inappropriate until the result of planning appeal 13/03562/OUT is determined. The Chair would convey the message to the owner’s agent.

**13. NEXT MEETING** will be at 7.30 pm on 11th February in the village hall.

The meeting which included the public closed at 10.00pm

Members of the public were then asked to leave so that the Parish Council could discuss a staffing issue. (information about an individual member of staff(s) is confidential between the Council and the staff(s) member. Under the Data Protection Act 1998, a Council also has obligations as to how it uses such information about an individual(s)).

**14. CLERK’S PAY**

The Parish Council discussed the Clerk’s terms and conditions. After some discussion it was agreed that the standard terms in accordance with National Agreements should be adhered to. A pay point on the national scale was proposed by Cllr Hooper and seconded by Cllr Welsford and agreed unanimously. The bonus agreed nationally would also be paid.