

# MINUTES OF THE MONTHLY MEETING OF CAMELEY PARISH COUNCIL HELD AT 7.30pm 14<sup>th</sup> OCTOBER 2015 IN TEMPLE CLOUD VILLAGE HALL

[Templecloud.org.uk](http://Templecloud.org.uk)

**PUBLIC PARTICIPATION:** There were eleven members of the public present.

A resident raised the issue of erosion of the verge outside 12 Tiledown where Temple Inn Lane left the houses. The erosion is caused by traffic entering the village using the area to pull over to avoid traffic leaving the village.

A resident thanked Temple Cloud in Bloom for their efforts in improving on their silver award in the Britain in Bloom contest by getting gold this year.

**PRESENT:** Cllrs Mr Hooper (Chair), Mr Cockerham Mr Hemmings, Mr Morris, Mr Parfitt, Mr Sebright, Ms Swift and the Clerk, Mr Scutt.

**1. APOLOGIES FOR ABSENCE:** Cllr Mrs Musins (Vice Chair) & District Councillor Mr Warren

**2. DECLARATIONS OF INTEREST:** There were no declarations of interest.

**3. MINUTES OF PREVIOUS MEETING** were approved.

## **4. UPDATE ON MATTERS ARISING**

**Litter bins** B&NES Parks department had told the Clerk that they would not provide a litter bin for the Play Area because this was the responsibility of the Parish Council. The Clerk reported to the meeting that the cost to supply a sturdy bin would vary depending on the construction of the bin. He was in discussion with a manufacturer and would have a cost for the next meeting. **Action: Clerk to find out a cost for supplying and fitting a litter bin in the Children's Play area.**

**Training** The e mail poll gave two dates that were suitable for a majority of Councillors to attend a training session. The Clerk would contact ALCA to see if he could book. **Action: Clerk to book training.**

**Community payback:** This was postponed and would be on the November agenda. **Actions: Cllrs to let Cllr Musins have thoughts on suitable jobs.**

**The Green:** The Clerk reported that the Laurel would cost £275 to take down and remove with a small additional cost to grind out the stump. He asked if Cllrs would also authorise the removal of an elderberry tree that was obstructing road signs to be removed at the same time at a negligible additional cost. Councillors agreed unanimously to authorise these works.

**Action: Clerk to contact contractor.**

**Benches:** The Clerk told the meeting that he had instructed the contractor to site the two new benches at either end of the children's play area.

The Clerk told the meeting that JD Contractors would repair the bench opposite the Chines takeaway and by the tractor shed and the one of the gates to the play area for c. £250. Cllrs agreed unanimously to authorise this expenditure.

**Action: Clerk to instruct JD contractor to go ahead.**

**Coffee morning;** The Clerk confirmed that he had booked the Village Hall for a coffee morning on Saturday 7<sup>th</sup> November between 10.00 and 12.00am.

Action: Clerk to provide 600 flyers for distribution to advertise the event.

Action: Clerk to put notice in CandTC News and on noticeboards.

Action: Cllr Hemmings to put notice on website.

**Defibrillator:** Clerk confirmed that he had all the relevant paperwork and had written to Mr Gough to thank him.

**Pavement sweeping:** The Clerk told the meeting that Cllr Hooper was meeting Patricia Vincent from B&NES on Tuesday 20<sup>th</sup> October to review the Parish Agency Sweeping Agreement.

**Stile:** The Clerk reported that B&NES had agreed to replace the broken stile next to the Playing Field and several Councillors at the meeting confirmed that it had been done.

**Dog Warden;** The Clerk reported that the dog warden had visited Ham Close and had erected several anti-dog fouling notices and that she would continue to visit on an ad hoc basis. He confirmed that since the Parish Council were responsible to the Playing field then it was the PC that would need to put up similar signs. Action: Clerk to ask dog warden to provide signs for which the Parish Council would pay for.

**Eastcourt Road:** The Clerk told the meeting that the Highways Officer, Steve Simmons confirmed that Eastcourt Road was not on the schedule for B&NES to cut. It was agreed that it would be re-instated. Action: Clerk to follow up.

**St. James Church Committee:** Cllr Hooper volunteered to join the committee as the Parish Council representative.

## **5. HIGHWAYS, FOOTPATHS AND ROADSWEEEPING**

The Clerk had circulated information to Cllrs of a change to the road markings by B&NES Highways at the junction of Meadway with Temple Inn Lane. They were discussed and it was agreed unanimously that they would help with safety at the junction especially with the new building development which would cause problems on Temple Inn Lane during the construction period.

It was agreed that the Clerk would write to Highways about the erosion to the verge outside 12 Tiledown on Temple Inn lane caused by traffic entering the village using the area to pull over to avoid traffic leaving the village. Action: Clerk to write to highways.

## **6. PLAYING FIELD**

The Clerk reported that he had not heard from Parks department and that we would need to find companies able to either repair or replace the existing safety net behind the goal at the playing field. Cllr Parfitt volunteered to track down the original installers and talk to them. Then we would need an estimated cost for both routes.

Action: Cllr Parfitt to trace original company.

Action: Clerk to do some research

## 7. TO HEAR A REPORT OF THE TEMPLE CLOUD AND PLAYING FIELDS COMMITTEE AGM

The meeting was told by Cllr Hooper who attended the meeting that 8 people were present and reports were available for the past 3 years, including a financial statement for each year. It was clear from these reports that they lack sufficient volunteers to complete all desirable tasks timelessly and this was not helped by the unavailability of key volunteers during the period of these reports. Of concern was the casual approach to the collection of hiring fees, recording of hiring's etc. For the year ending 2013 and 2014 nothing was collected from the football team. It was stated they will provide £100 for the current financial year. The school had also escaped charges but that has since been retrospectively corrected. For the 3 years presented, each year shows a deficit. However, monies at Bank are still healthy and equate to approximately 15 months Hall income.

It was noted that a number of organisations had not been charged for meetings, including the Parish Council, Temple Cloud in Bloom and the Residents Association. This will need to be addressed by both those groups and the new committee.

On the bright side there are volunteers to carry the Committee forward under the leadership of Natalie Parfitt, Treasurer Kate Atkinson and 2 others. It was also agreed to write to all village organisation, having updated the list, inviting them to send a representative to join the Committee. As a major Stakeholder Cllr Hooper urged Cllrs to consider joining!

**8. FINANCE:** It was proposed and agreed to pay the following:-

Clerk	£303.83
Village operative	£428.49
HMRC Tax J/A/S	£227.87
Printer inks	£ 21.00 + vat
External Auditors fee	£100.00 + vat
ALCA training invoice	£ 45.00
Repairs to sit upon mower	£462.91 + vat
Deadline accounting	£ 30.00 + vat
Printing flyers	£ 21.00
TCIB	£243.80

## 9. EXTERNAL AUDITORS REPORT

The Clerk reported that the external auditors, Grant Thornton had approved the Councils report. **Action: The Clerk to put up copies of the Annual Return on each noticeboard and on the Website.**

## 10. PLANNING

**15/04204/ADCOU** Prior approval request for change of use from 3no.Agricultural Buildings to 3no.Dwellings (C3) with associated operational development at Cholwell Farm Stowey Road Clutton

Cllr Hooper took the meeting through the background and the pros and cons of the proposal. A vote was taken after a full discussion and it was agreed on a majority vote to approve the application. The vote was 5 in favour and two against.

**15/04417/FUL;** Erection of detached dwelling following demolition of existing garage with new vehicular access and erection of single storey side

extension/garage to Paulmont Villa, Paulmont Rise Temple Cloud Bristol Bath and North East Somerset BS39

Cllr Hooper took the meeting through the background and the pros and cons of the proposal. A vote was taken after a full discussion and it was agreed on a majority vote to approve the application. The vote was 5 in favour and two against.

#### **15/04215/RES Barratt Development –**

The full plans had not reached the Clerk so it was agreed to call a single topic meeting at the earliest opportunity to discuss this. It was agreed that the Clerk would request this application go before committee.

Action: Clerk to get hold of the full proposals.

Action: Clerk: to set up a meeting of the Parish Council at the earliest opportunity

Action: Clerk to write to District Councillor Warrant to request this application go before committee

#### **11. TO AGREE PARISH COUNCIL POLICY ON PRINCIPLES OF GOOD PRACTICE INCLUDING MEMBER AND EMPLOYEE PROTOCOL.**

The proposed policy was circulated to all Councillors prior to the meeting. After a discussion, it was accepted unanimously and is now Cameley Parish Council Policy.

Actions; Cllr Hemmings to publish the above policy on the website

#### **12. TO CONSIDER PROPOSALS FOR WORKING GROUPS**

The Chair had circulated all Cllrs with his proposals for Portfolios and working groups. The make-up of these groups was put back to the November meeting

Actions; Cllrs to contact Cllr Hooper prior to next meeting with any preferences.

#### **13. TO CONSIDER ASSET REGISTER REVISION**

This was postponed until November meeting.

Actions; Clerk to produce an up to date Asset register

#### **14. TO CONSIDER THE CHEW VALLEY MAPPING of volunteering activities**

The Chair had asked Cllrs to read all the information prior to the October meeting and after a brief discussion the consensus was that it in its current form it was too onerous and it not something that the Parish Council would do.

#### **15. TO REVIEW SECTION 106 MONIES**

The meeting was reminded that B&NES was holding a significant amount of section 106 money on behalf of Cameley Parish Council but when the Clerk approached them for help with replacing the safety net he was offered c. £3000. He arranged for one of the B&NES officers responsible for handling section 106 monies to come along to the November meeting to explain how it all worked and to answer questions.

#### **18. INFORMATION EXCHANGE**

Cllr Hooper reported that he had checked with Land Registry and could confirm that the Parish Council owned the playing Field and the land on which the Village Hall is built. However it did not own the car park on playing field lane.

**19. NEXT MONTHLY MEETING** will be on Wednesday 11<sup>th</sup> November. The meeting closed at 9.10pm