

TEMPLE CLOUD WITH CAMELEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at
7.00pm on Wednesday 11th April 2018, Temple Cloud Village Hall
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COUNCILLORS PRESENT: Cllrs J Cockerham, T Hemmings, T Hooper (Chairman), R Jenkins, M Musins (Vice Chairman),
J Sebright, T Turner and A Worthington.
ALSO IN ATTENDANCE: J Howell (Clerk) and two members of the public.

001-18/19 APOLOGIES FOR ABSENCE AND WELCOME

Apologies were received from District Cllr Tim Warren and Cllr J Swift and accepted.

002-18/19 DECLARATIONS OF INTEREST

Cllr Hooper declared an interest in agenda item 10 ii. - Payments for approval due to an expense claim. Cllrs Jenkins and Musins declared an interest in item 11 i. Grant Application from Temple Cloud in Bloom. All confirmed that they would not take part in any vote on these items.

003-18/19 PUBLIC PARTICIPATION

A resident reported that St James' Church, Cameley are about to embark on fund raising activities to keep the wall paintings and advised that local participation and support is required.

The resident asked about the up keep of the Churchyard. The Clerk reported that current advice from the SLCC (Society of Local Council Clerks) and ALCA (Avon Local Councils' Association) is that a Parish Council should not grant monies to a Church of England Churchyard which is open for burials. The Clerk added that NALC (National Association of Local Councils) have asked for the law to be clarified. The Chairman added that the Parish Council would be happy to review the grant application as and when new information is provided.

004-18/19 CONFIRMATION OF MINUTES

RESOLVED

That the minutes of the meeting of the Parish Council Meeting held on 14th March 2018 were approved as a correct record and signed by the Chairman.

005-18/19 PARISH COUNCIL NAME CHANGE

The Chairman reported that the request to change the name of the Parish Council to Temple Cloud with Cameley Parish Council was supported by BANES Council on 22nd March 2018 and that the new name for the Parish Council is in use effective immediately.

006-18/19 PLANNING

i. A Cllr summarised recommendations from the Planning Working Party relating to planning application: 18/01276/FUL Location: 1 The Square Temple Cloud. Proposal: Erection of 2no semi-detached dwellings. Discussion took place by members.

RESOLVED

That the Parish Council do not object to planning application: 18/01276/FUL

ii. The Parish Council noted timelines for Local Plan/HELAA Site Assessment Training and members supported that Cllrs Hooper and Musins will attend training to take place on 3rd May 2018. Further information should be made public in October 2018.

007-18/19 CLERKS REPORT

There were no questions arising from the Clerk's Report.

008-18/19 GENERAL DATA PROTECTION REGULATIONS (GDPR)

Members noted that the Local Government Public Advisory Service has been appointed to undertake the Data Protection Officer (DPO) role and provide advice on GDPR at a cost of £150 for one year. Discussion took place on

the draft documents circulated by the Clerk which included an information / data audit. The Clerk outlined progress towards GDPR compliance and informed members that final drafts of the proposed Data Protection Policy and Privacy Statement will be brought to the Annual Meeting of the Parish Council on 9th May 2018. Consideration was given to use of personal laptop equipment and tablets.

009-18/19 POLICIES, PROCEDURES AND CONTRACTS

RESOLVED - To approve the adoption of:

- a. Community Engagement Statement (new policy)
- b. Publications Scheme (updated)
- c. Risk Management Scheme (updated)
- d. Football Agreement (updated to include that payment be made before the start of the new football season and that a further invoice will be sent after the 10 home games have been played).
- e. Training Policy (no changes).

010-18/19 FINANCE

RESOLVED – That:

- i. The Parish Council received the interim internal audit report.
- ii. The schedule of payments for April 2018 was approved and cheques authorised for signature. Total payments reported - £1,964.35 which included payments for the month of April 2018 - £1,634.35 and two payments totalling £330.00 for cheques signed on 23rd March 2018 for which finance had previously been approved (£150.00 - DPO service, Local Parish Council Advisory Service and £180.00 - replacement glazing, SGM Glazing, from the Village Hall Start Up budget).

Members noted that the initial EDF bill for Village Hall was £146.06 07/02/2018 and regular payment confirmed as £107 from 08/02/2018 along with increases in garage hire rate (from £49.05 to £50.34) and energy for the Pavilion (from £15 to £21 per month). The Council received the completed cashbook for 2017/18. The bank reconciliation was signed.

011-18/19 GRANT REQUEST

The Parish Council discussed and considered two grant applications.

RESOLVED

- i. To approve the grant request to Temple Cloud in Bloom for £1,000
- ii. To grant the Citizens Advice Bureau £500 to develop the AdviceLine service.

012-18/19 VILLAGE HALL

- i. The Clerk provided an update on Village Hall use, bookings and income.
- ii. A Cllr advised members that quotations were underway for the painting and other specialist jobs required to rejuvenate the Village Hall. It was agreed that the 'Village Hall Clean Up Afternoon' will be placed on hold as a result.
- iii. Discussion took place around the Village Hall Insurance Reinstatement Cost Assessment. The Clerk will make further enquiries.
- iv. Members reviewed Village Hall signage quotations.

RESOLVED

To accept the quote by On The Spot Signs to supply and fit a new sign for £395.95 plus VAT (design number 2 was selected).

- v. Correspondence relating to the Village Hall was discussed. The Parish Council support that the WI hang the wall hanging in the Village Hall permanently.
- vi. Discussion took place about CCTV. It was recommended that this item be added to the agenda for the Annual Meeting of the Parish Council for full consideration on Wednesday 9th May 2018.
- vii. Other urgent matters central to the running of the Village Hall were considered.

It was reported that a number of historic photographs of the Village Hall had been found. A Cllr suggested that the Parish Council host a Coffee Morning to invite parishioners to see the photographs and create a display for the Village Hall. The Parish Council encourage residents to make contact with the Clerk if they have any historic photographs relating to the parish.

013-18/19 CAMELEY SPORTS PAVILION

Members noted the emergency repair to the pavilion roof at a cost of £200.00 and discussed ongoing cost to maintain the Sports Pavilion. The urgent repair is expected to last up to twelve months. A Cllr suggested that the Parish Council revisit the original plans to put changing rooms on the side of the Village Hall.

014-18/19 PARISH CLEANSING

Members noted the correspondence relating to littering in the parish and also noted the update from the Dog Warden regarding dog fouling.

- 015-18/19 PARISH TRANSPORT
Members supported that the Parish Council accept the invitation from Timsbury Parish Council to attend a meeting to review rural transport options at Conygre Hall, Timsbury Thursday 19th April at 7.30pm. Cllr Musins offered to attend.
- 016-18/19 CHELWOOD BRIDGE ROTARY CLUB 2018 COMMUNITY AWARD
Members discussed the Parish Council 'silent hero' nomination for the 2018 Community Award incorporating suggestions put forward at the Annual Parish Meeting.
RESOLVED
That the Parish Council nominate Sandra Blair, founding member of Temple Cloud in Bloom for the Chelwood Bridge Rotary Club 2018 Community Award.
- 017-18/19 CORRESPONDENCE
Correspondence received was noted. The Clerk will respond.
The Clerk and one Cllr will meet with members of Temple Cloud in Bloom and BANES Council Footpaths Officer Sheila Petherbridge to discuss the compost heap and plans to complete the tarmacking of the footpath running between Brandown Close and Meadway.
- 018/18/19 INFORMATION EXCHANGE
A Cllr informed the meeting of the Sponsored Walk due to take place at the weekend to raise money for the Bristol Children's Hospital / The Grand Appeal.

The Chairman reminded members that membership of Working Parties will be reviewed at the next meeting.
- 019-18/19 DATE OF NEXT MEETING
The **Annual Meeting of the Parish Council** will be held at **7.00pm on Wednesday 9th May 2018** at Temple Cloud Village Hall.
- 020-18/19 EXCLUSION OF PRESS AND PUBLIC.
RESOLVED
That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider HR matters.
- 021-18/19 PARISH SWEEPER SCHEME
Members considered the implications of the withdrawal of BANES Council funding for the Parish Sweeper Scheme for the year 2019/20 and options available. This was raised at the Annual Parish Meeting and residents are encouraged to contact the Parish Council with their views. Consultation has begun and a decision will need to be made before the 2019/20 budget is set.
RESOLVED
The Parish Council approve a rate rise in line with the national living wage, effective from 1 April 2018.

There being no further business, the Chairman closed the meeting.

Minutes are available on the Parish Council Website: www.templecloud.org.uk